



2024 Information to New Intakes and Continuing Students

REGISTRATION

Registration starts on Monday 5th February 2024 at the Student Mess Hall. Registration for all students will be on Monday 5th of February 2024 to the 9th of February 2024. Official Registration will end on Friday 9th of February. Registration is an integral part of students' enrolment.

As per registration policy, please note that failure to register during official registration week may affect a student's eligibility to be enrolled at DWU OLSH Kabaleo. A fee of K20.00 per is charged for late registration. Students are advised to contact the Assistant Registrar's Office by email should they have a genuine reason for registering late. There will be no registration of students after the 16th of February 2024.

For new students, the mandatory requirements that must be completed and presented during registration are:

- 1) Your acceptance letter
- 2) Original Deposit slip from bank
- 3) DWU Medical Form, duly complete and signed
- 4) Student Information Form
- 5) Student Parental Approval form to visit/stay with relatives
- 6) Original Grade 10,12 certificate and Upgrade Transcripts with Certificates (copies will not be accepted)
- 7) Completed Sports Waiver Form

FEES

To pay the correct amount of required fees, you must refer to the 2024 Fee Schedule and identify your program and the required On-Registration fee that needs to be paid before registering. The balance of the total fee must be paid before the 31st of May.

NO GUARANTEE LETTERS FROM SPONSORS WILL BE ACCEPTED DURING REGISTRATION.

Below are the bank details to use to deposit your fees.

Bank Name:	Bank of South Pacific
Account Name:	Kabaleo Teachers College
Account Number:	1000689208
Bank Branch:	Kokopo Branch

For convenience, ensure that you quote the following information on your deposit slip as it is essential to identify your payment correctly. E.g. Full Name, Program and Year of Study.

Students are reminded to keep their original copy of their paid deposit slip safe. The full contents of this information are provided in each of your letters posted to your nominated postal and email address. If you have not received your letters by the 22nd January 2024 please contact Ms. Miriam Sange by emailing msange@dwu.ac.pg

We look forward to seeing you in our DWU Rabaul Campus Community. Enjoy the rest of your holidays.



Prof/Dr. Francis Hombhanje, MBBS, MSc, MD
Vice President

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