



GENERAL INFORMATION ON APPLICATION FORM AND ENTRY REQUIREMENT

Divine Word University (DWU) is a National University. It offers a wide range of full-time and part-time programs within the faculties.

We have three categories of applicants for enrolment at DWU of which the first category is **School Leaver**. This category includes students currently enrolled in Secondary and National High Schools, Private and International schools, who are doing Grade 12 and sit the Grade 12 National Examination. The second category, **Non School Leaver (NSL)** includes those who have completed Grade 12 in the past and were not selected, Grade 12 upgrading their Grades or those who have completed Grade 10 and are now enrolled at a University Centre or employed. The third category are **Degree** applicants, who completed two years of diploma studies either at DWU or elsewhere and who wish to upgrade their qualification to a degree level.

DWU will not send application forms to students in schools where students sit the Higher School Certificate Examination. They will use the official Department of Higher Education, Science, Research & Technology School Leaver form (SLF) to apply for admission to DWU.

DWU will send NSL forms to those (NSL) who request for the Application form. On the FORM we require *1. Personal Information, 2. Academic Information, 3. References from the Principal or other teachers from the School and from a Pastor or Community Leader and, 4. Family or other details of a Sponsor.*

A closing date for Applications at DWU is specified on the Form. After we receive all applications, they are then processed and forwarded to respective departments for the initial selection process (Pre-Selection). The Pre-Selected Applicants will go through the final selection after the Grade 12 selection at the Department of Higher Education, Science, Research & Technology in December.

Applications form and accompanied mandatory documents must be submitted by mail. Emailed and faxed copies will not be accepted.

ENTRY REQUIREMENTS

There are five faculties of studies at DWU. They are **ARTS, BUSINESS AND INFORMATICS, MEDICAL & HEALTH SCIENCES, EDUCATION, and THEOLOGY.**

FACULTY OF ARTS AND SOCIAL SCIENCES

There are three full time course programs under the faculty of Arts and Social Sciences:

- **Bachelor of Communication Arts (Journalism):** requires a minimum of "B" Grade in Language and Literature and "B" Grade average in all other subjects taken at Grade 12 level. Applicants with Social Science background are preferred.
- **Bachelor of Arts (Papua New Guinea Studies & International Relations):** International Relations is a recent addition to the PNG Studies program. It requires a minimum "B" in English and to have a "B" grade average in final year 12 examinations or matriculation studies for Mathematics A or B and all social science subjects
- **Bachelor of Arts (Social & Religious Studies)** requires successful completion of Grade 12 national examinations with an overall "B" average, in English (language and Literature), mathematics and social sciences subjects.

FACULTY OF BUSINESS AND INFORMATICS

There are four course programs under the faculty of Business and Informatics:

- **Bachelor of Business (Accountancy):** requires a minimum grade of "B" in English, a grade "C" in Mathematics A, as well as "B's" in all other subjects are required at the Grade 12 level. **First two years of studies is under Business Studies as a prerequisite to Accountancy Strand.** Knowledge of Bookkeeping is preferable
- **Bachelor of Business (Management):** requires a minimum grade of "B" in English, a grade "C" in Mathematics A, as well as "B's" in all other subjects are required at the Grade 12 level. **First two years of studies is under Business Studies as a prerequisite to Management Strand.** Knowledge of Bookkeeping is preferable.
- **Bachelor of Information Systems:** a minimum grade of "B" is required in Language & Literature, **Maths A / Advanced Maths "C" average** and "B" average in all other subjects taken at Grade 12 level. **If you did not do Maths A do not apply.** Students will find some background in Physics very helpful.
- **Bachelor of Tourism and Hospitality Management:** requires "B" grade average in the final year 12 examinations. Good communication skills is necessary. Consideration may be given to those applicants with relevant work experience in the field of Tourism & Hospitality.
- **Bachelor of Mathematics and Computing Science:** requires **"A" or "B" Grade in Mathematics A/Advanced Maths and "B" in Language and Literature and other subjects taken at Grade 12.** Students will find some background in Physics very helpful.

FACULTY OF HEALTH SCIENCES

There are four course programs under the faculty of Health Sciences:

- **Bachelor of Health Management:** requires a “B” Grade average in all subjects taken at Grade 12 level. This is non clinical program. Students taking up Social Sciences are strongly encouraged to apply under this program.
- **Bachelor of Health Sciences (Rural Health):** requires a minimum “B” Grade average in English, Mathematics, Chemistry and Biology at Grade 12 level or equivalent. **Completion of the Health Science Foundation (HSF) Certificate program is an obligatory prerequisite for the program. The HSF will be given in the first year of studies. Students with the best GPA score would be qualified to continue study in their program preference.**
- **Bachelor of Environmental Health:** requires a minimum of “B” grade level in English, Mathematics, Chemistry, Physics and Biology at Grade 12 level or equivalent. **If you have not taken Biology at Grade 12 do not apply**
- **Bachelor of Physiotherapy:** requires Grade 12 level and must have a minimum of “A” in English, Mathematics and at least one of Sciences, preferably Biology or Physics. **Completion of the Health Science Foundation (HSF) Certificate program is an obligatory prerequisite for the program. The HSF will be given in the first year of studies. Students with the best GPA score would be qualified to continue study in their program preference.**
- **Bachelor of Medicine & Bachelor of Surgery:** a minimum four A or three A and one B grades in the four of the following subjects: English, Mathematics, Chemistry, Biology and/or Physics; b/Health professionals working in rural with at least a bachelor qualification with GPA > 3.0 and good work references or; or DWU students of the Bachelor of Physiotherapy or Bachelor in Health Extension who completed first year with GPAs of 3.5 and above, and recommended by the respective Heads of Departments will be given the opportunity to enrol in the HSF program. **A prerequisite to continue into the main MBBS program is to successfully complete the Health Science Foundation which will be offered in the first year of study as part of the program.** Bonus points will be given to the students bound by contracts to work for some years in rural areas. DWU can provide a sponsorship agreement form. The evidence of the signed contract is required. Note that only the students graduating from the Health Science Foundation with the best score according to the DWU approved MBBS enrolment scale will be allowed to proceed to the MBBS program.
- **Postgraduate Diploma in Eye Care:** requires a nursing qualification permitting registration in the Nursing Council of PNG as a nursing officer (NO) OR a rural health qualification (Diploma or higher) and be registered under the medical board of PNG as a health extension officer (HEO). Candidate also has to have a minimum of 1-year work experience in a health related field. Observation in an eye clinic for at least one month to ensure interest and motivation to pursue a career in ophthalmology. Special entry may be considered on a case by case basis, for those who do not satisfy these requirements. Closing date for applications under this program is 31 July, 2017. Please email registrar@dwu.ac.pg for an application. **NOT OFFERED DIRECTLY TO SCHOOL LEAVERS.**
- **Diploma in General Nursing (St. Mary’s Vunapope - Kokopo):** requires a minimum of “B” Grade average in English, Mathematics, Chemistry, Physics and Biology at Grade 12 level or equivalent. **If you have not taken Biology at Grade 12 do not apply**
- **Bachelor of Midwifery (St. Mary’s Vunapope - Kokopo):** Entry requirement for this program is Diploma in General Nursing with minimum three years’ work experience in a clinical role. **NOT OFFERED DIRECTLY TO SCHOOL LEAVERS.**

FACULTY OF EDUCATION

The Faculty of Education offers Diploma in Primary Teaching pre service at two locations: a) St. Benedict’s Campus in Wewak, East Sepik Province and Our Lady of Sacred Heart (OLSH) Kabaleo – Kokopo in East New Britain Province.

- **Bachelor in Education (Primary):** requires a minimum of “B” Grades in Language and Literature and Mathematics at grade 12 equivalent and “B” Grade average in all other subjects.

FLEXIBLE LEARNING CENTRE

There are several programs offered through the Flexible Learning Centre, especially for those in the workforce (see DWU Course Handbook).

FACULTY OF THEOLOGY

Faculty of Theology is located at Good Shepherd Seminary, Banz, Western Highlands Province.

For admission applicants make direct application to Good Shepherd Seminary. P. O. Box 53, Banz, W H P 283 PNG.

Entry Requirements

1. A short text outlining the reasons why you want to study your preferred Course should be attached with your application form and the reasons why you should be offered a place in the Department.
2. The completed form must be accompanied by **CERTIFIED COPIES** of all relevant documents: transcripts and certificates of qualification (s). **A Commissioner of Oath, a Lawyer, a Magistrate or a Justice of Peace must certify documents as true copy of the original. Any documentation not properly certified will result in your application form not being processed.**
3. You must have completed Grade 12 with “B” Grade average or better in all subjects taken.

The above information clarifies our selection procedure and our entry requirements. For further information, do contact the Office of the Registrar on phone 422 2937 or 4221232 or 4221233.