



Date:

Dear

RE: ENQUIRIES FOR INFORMATION AND APPLICATION FORMS FROM DWU

Thank you for your enquiries for information and for your interest to study at the Divine Word University.

We have three categories of applicants for enrolment at DWU of which the first category is **School Leaver**. This category includes students currently enrolled in Government, Mission, Private and International schools, who are doing Grade 12. The second being **Non School Leaver (NSL)**, includes those who have completed Grade 12 in the past or who have completed Grade 10 and are now enrolled in a University Centre or employed. The third category are **Degree** applicants, those who have completed two years of diploma studies either at DWU or elsewhere and who wish to enrol here.

The **School Leaver (SL)** form will not be sent to students in schools where students sit the Higher School Certificate Examination. They will use the official Office of Higher Education SL form to apply for DWU courses.

DWU will continue to send NSL forms to those (NSL) who request for the Application form. In the FORM we require *1. Personal Information, 2. Academic Information, 3. References from the Principal or other teachers from the School and from a Pastor or Community Leader and, 4. Family or other details of a Sponsor.*

A closing date for Applications at DWU is specified on the Form. After we receive all applications, they are then processed and forwarded to respective departments for the initial selection process (Pre-Selection).

There are six faculties of studies at DWU. They are **ARTS, BUSINESS AND INFORMATICS, HEALTH SCIENCES, EDUCATION, FLEXIBLE LEARNING and THEOLOGY.**

FACULTY OF ARTS

There are three course programs under the faculty of Arts.

- **Communication Arts (Journalism):** requires a minimum of "B" in Language and Literature at Grade 12 level and "B" average in all other subjects taken.
- **Arts (Papua New Guinea Studies).** requires a minimum of "B" Language and Literature at Grade 12 level and "B" average in all other subjects taken.
International Relations is a recent addition to the PNG Studies program. It requires Grade 12 level and must have "B" Grade in Language and Literature, Maths B, History, Economics. Applicants who did Science Major may apply.
- **Social and Religious Studies:** requires Grade 12 standard with an overall "B" average.

FACULTY OF BUSINESS AND INFORMATICS

There are four course programs under the faculty of Business and Informatics

- **Business Studies :** requires a minimum of "B" in Language and Literature, Mathematics, Economics at Grade 12 level or equivalent. Knowledge of Bookkeeping is preferable. After completing year 2, you may stream into Accountancy or Management strand.
Information Systems: a minimum grade of "B" is required in Language & Literature, **Maths A "C" average** and "B" average in all other subjects taken at Grade 12 level. **If you did not do Maths A do not apply.**
- **Tourism and Hospitality Management:** requires a minimum of "B" in Language and Literature, Mathematics B and "C" in Math A at Grade 12 level and a "B" average in other subjects.
- **Mathematics and Computing Science:** "B" in **Mathematics A, Physics, Language and Literature and other subjects taken at Grade 12.**

FACULTY OF HEALTH SCIENCES

There are four course programs under the faculty of Health Sciences.

- **Health Management:** requires a "B" average in all subjects at Grade 12 level.
- **Rural Health:** requires a minimum of "B" average in English, Mathematics, Chemistry, Physics and Biology at Grade 12 level or equivalent. **If you have not taken Biology at Grade 12 do not apply.**
- **Environmental Health:** requires a minimum of "B" grade level in English, Mathematics, Chemistry, Physics and Biology at Grade 12 level or equivalent.
- **Physiotherapy:** requires Grade 12 level and must have a minimum of "B" in English, Mathematics and at least one of Sciences preferably Biology or Physics.
- **Postgraduate Diploma in EYECARE:-** requires Certificate in General Nursing or Diploma in Nursing and Diploma in Health Extension.

FACULTY OF EDUCATION

Located at St Benedict's Campus, Wewak, East Sepik Province. There is one pre-service programs offered at DWU's St Benedict's Campus.

- **Diploma in Primary Teaching:** requires a minimum of "B" Grades in Language and Literature and Mathematics at grade 12 equivalent and "B" average in all other subjects.
- **Postgraduate Diploma in Education (Secondary Teaching):** Undergraduate degree holders in other fields other than education who are teaching in schools. There is a separate application form.

FACULTY OF FLEXIBLE LEARNING

There are several course programs offered under the faculty of Flexible Learning, especially for those in the workforce (see DWU Course Handbook).

FACULTY OF THEOLOGY

Faculty of Theology is located on two campuses, Catholic Theological Institute at Bomana, Port Moresby, National Capital District and Good Shepherd College, Banz, Western Highlands Province.

For admission applicants make direction application to these two institutions respectively.

Entry Requirements

A letter outlining the reasons why you want to study your preferred Course should be attached with your application form and the reasons why you should be offered a place in the Department.

The completed form must be accompanied by **CERTIFIED COPIES** of all relevant documents: transcripts and certificates of qualification (s),. **A Commissioner of Oath, a Lawyer, a Magistrate or a Justice of Peace must certify documents as true copy of the original. Any documentation not properly certified will be returned and your application will not be processed.**

I trust that the above information clarifies our selection procedure and our entry requirements.

Thank you and God bless you.

Yours faithfully,

Cecilia N'Drower

Registrar, DWU