



# Divine Word University

P O Box 483 Madang.  
Tel: 852 2937/852 2597  
Do not fax in this form!

## Application Form for Degree Studies

### PART 1: PERSONAL

Name: \_\_\_\_\_

\_\_\_\_\_ (Family or Legal)

\_\_\_\_\_ (Christian or given names)

(Other)

Male / Female

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Religion:

(circle)

day month year

Home Village / Town : \_\_\_\_\_

District: \_\_\_\_\_

Province:

Marital Status: never married / married / single parent / divorced / widow

No. of

Children: \_\_\_\_\_

Address Nov 2009 – Jan 2010:

\_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

e-mail:

### DWU does not provide married student accommodation.

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### PART 2: EDUCATION, TRAINING AND EMPLOYMENT

Please provide *past-DWU transcripts* and indicate whether you were previously on TESAS – HECAS/AES.

All applicants must attach all academic transcripts - senior high school, university, etc.

The documents must be certified as true copies of the original by a Commissioner of Oaths, Justice of Peace, a practising Lawyer or a Magistrate at the Court House. **Any documentation not properly certified by one of the above will be returned and your application will not be processed.**

### APPLICATIONS WITHOUT REFERENCES WILL NOT BE PROCESSED.

Applying for Degree studies in (tick one)

Journalism

Arts (PNG Studies)

Accountancy

Management

Health Management

Arts (Social and Religious Studies)

Information Systems

Tourism &

Hospitality Management

I completed my DWU Diploma in the Department of \_\_\_\_\_ in \_\_\_\_\_  
OR \_\_\_\_\_ (year)

I completed a university diploma in \_\_\_\_\_ at \_\_\_\_\_  
\_\_\_\_\_ in \_\_\_\_\_  
(year) (field of studies) (University)

Employment: \_\_\_\_\_  
\_\_\_\_\_ (present employer) \_\_\_\_\_ (dates)  
(position)

\_\_\_\_\_ (previous employer) \_\_\_\_\_ (dates)  
(position)

Previous TESAS?  Yes  No

**Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

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**PART 3: REFERENCES**

**A) PRESENT EMPLOYER'S REFERENCE:** you must attach a reference from your present employer concerning your work duties/performance, your acceptance of job related responsibilities, your demonstrated behaviour/character both on and off the job, and your employer's perception of your commitment to becoming a professional in your field.

**B) COMMUNITY OR RELIGIOUS LEADER'S COMMENTS:** on the applicant's involvement in the local church and witness to faith.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_ Signature: \_\_\_\_\_  
Parish/Area: \_\_\_\_\_

## 1.2.3 Attachment to the application for Degree studies at Divine Word University in 2010.

You need to document your efforts at finding Sponsorship for your degree studies. The Fees for Divine Word University for 2009 is K17,000.00.

Name \_\_\_\_\_

**1.** I the undersigned applicant, am willing to pay the whole costs of my schooling (K17,000.00) as a personal payment.

\_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
(signature) (date)

**2.** I have asked sponsorship from my employer, as authorised here:

\_\_\_\_\_ My department / company is willing to provide a sponsorship of K17,000.00

\_\_\_\_\_ My department / company is willing to provide a sponsorship of K\_\_\_\_\_

\_\_\_\_\_ My department / company will not be providing a sponsorship to the student.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
(date)

Company / Department \_\_\_\_\_ Position: \_\_\_\_\_

**3.** I now ask for DWU Shortfall Assistance of K 10010.00 in order to complete the cost of my education.

I agree to pay minimum fees of K6,990.00 (K4290.00 if on HECAS) \_\_\_\_\_

TESAS (valued at K2,700.00 per annum) if awarded HECAS \_\_\_\_\_

DWU Shortfall Assistance asked for (maximum K5005.00 per semester) K10010.00

**Total fees K17,000.00**

\_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
(signature) (date)

**This fee is subject to change without notice.**

Degree Applications must be returned by **4<sup>th</sup> September 2010**. (It is possible to get an earlier reply.)

A non-refundable deposit of **K50.00** deposit slip must accompany degree Application Form. If there is no evidence of **K50.00** being paid **this will result in the application not being assessed**. This deposit is to be paid into the DWU BSP A/c No. **1000 433806** and the receipt should be attached to this application.

Return this form to: **The Registrar**  
**Divine Word University**  
**P O Box 483**  
**Madang.**