



DIVINE WORD UNIVERSITY

How to fill the Application Form

PART 1: PERSONAL INFORMATION

Postal Address

This is the address where you will receive your mail. When using another person's address you must write C/- and that person's name. If you are changing your address after submitting your application form to DWU, you must inform Divine Word University of your new address in writing. Phone call instruction will ***not be accepted***.

School

If you are currently studying with one of the uni centres fill in the name of the centre that you are studying at. If you are a Grade 12 leaver from previous years then write down the name of the school you attended and the year of attendance.

Village

The name of the village where you come from.

District

The name of the district or the Local Level Government (LLG) that your village is within.

Home Province

Your province of origin or where you come from. For example East New Britain.

Now living in

Name the place that you are living in now. For example you may be from East New Britain but you are now living in Mt Hagen, so you will put down Mt. Hagen.

Nearest Airport

The name of the nearest airport/airstrip where you will be travelling from, to Madang. If you are living in Madang, Morobe and the Highlands Provinces (i.e. EHP, Simbu,), you are not entitled to air travel. You are expected to travel by Road or Sea to Madang.

PART 2: PREFERENCE/CHOICE

You must think very carefully before making a choice.

If you are applying for more than one program then you write **1** in the box beside the program if it is your first preference/choice, **2** as your second preference and so on. If applying for one program only then tick **(P)** the box beside the program of your choice.

Certified Qualification Documents for Non School Leavers:

The copies of your transcripts (results) educational qualifications (certificates) must be certified as true copies of the original. Your application for admission will not be considered if you fail to certify your documents by a **Commissioner of Oath** or a **Lawyer** or a **Justice of Peace** or a **Magistrate** from the Court House.

Send your completed application form to:

**The Registrar
Divine Word University
PO Box 483
MADANG
Madang Province**

The due date for all application forms to reach the Registrar's Office is **4th September 2009**