



GENERAL INFORMATION ON THE APPLICATION FORM AND PROGRAM ENTRY REQUIREMENTS FOR NON SCHOOL LEAVERS FOR 2022

Divine Word University (DWU) is a National University. It offers a wide range of full-time and part-time programs within the faculties of Arts and Social Science, Business and Informatics, Education and Medicine and Health Sciences.

There are three categories of applicants for enrolment at DWU. These include School Leavers, Non School Leavers and Degree applicants. The **School Leaver** category of applicants are current Grade 12 students enrolled in Secondary and National High Schools, Private and International schools and will sit the Grade 12 National Examination. The second category of applicants are **Non School Leaver (NSL)** who have completed Grade 12 in the past and were not selected or Grade 12 upgrading their Grades or those who have completed Grade 10 and are now enrolled at a University Centre or employed. The third category of applicants are the **Degree** applicants; Degree applicants are those who have completed two years of diploma studies either at DWU or in a recognized institution who wish to upgrade their qualification to a degree level. This general information on program entry requirements is for Non School Leavers applicants wishing to pursue their studies in DWU.

DWU will send NSL forms to those who request for the Application form. On the FORM we require *1. Personal Information, Academic Information, 3. References from the Principal or other teachers from the School and from a Pastor or Community Leader and, 4. Family or other details of a Sponsor.* DWU will not send application forms to students in schools where students sit the Higher School Certificate Examination. They will use the official Department of Higher Education, Science, Research & Technology School Leaver form (SLF) to apply for admission to DWU.

A closing date for Applications at DWU is specified on the Form. After the closing date of receiving applications, they are processed and forwarded to respective departments for the initial selection process (Pre-Selection). The Pre-Selected Applicants will go through the final selection after the Grade 12 selection at the Department of Higher Education, Science, Research & Technology in December.

The Application form and accompanied mandatory documents must be submitted by posted mail. Emailed and faxed copies will not be accepted.

ENTRY REQUIREMENTS

There are **five Faculties** of studies at DWU. They are **ARTS & SOCIAL SCIENCES, BUSINESS AND INFORMATICS, MEDICINE & HEALTH SCIENCES, EDUCATION and THEOLOGY.**

FACULTY OF ARTS AND SOCIAL SCIENCES

These are the Full Time course programs offered under the Faculty of Arts and Social Sciences:

- **Bachelor of Communication Arts (Journalism):** Requires a minimum of "B" Grade in Language and Literature and "B" Grade average in all other subjects taken at Grade 12 level. Applicants with Social Science background are preferred.
- **Bachelor of Arts (Papua New Guinea Studies & International Relations):** Requires a minimum "B" grade in English, "B" grade in Mathematics A or B and all social science subjects. "B" grade average in final year 12 examinations or matriculation studies
- **Bachelor of Arts (Social & Religious Studies and Social Work):** Requires successful completion of Grade 12 national examinations with an overall "B" average, in English (Language and Literature), Mathematics and Social Sciences subjects.

FACULTY OF BUSINESS AND INFORMATICS

These are the Full Time course programs offered under the Faculty of Business and Informatics:

- **Bachelor of Business (Accountancy & Management):** Requires a minimum grade of "B" in English, a "C" grade in Mathematics A, as well as "B's" in all other subjects are required at the Grade 12 level. Successful applicants enter as Business Studies students. At the end of Year Two students are streamed to Accountancy or Management depending on their academic performance during the first two years of study.
- **Bachelor of Information Systems:** Requires a minimum of "B" or better in Language and Literature and Mathematics A/Advanced Mathematics AND "B" Grades or better in any of the two or more subjects taken at Grade 12 (Physics, Chemistry, Biology, Geography, History, Economics, Information Communication Technologies).
- **Bachelor of Mathematics and Computing Science:** Requires "B" Grade or better in Language and Literature, Advanced Mathematics and Physics and at least one (1) "B" Grade or better for other Grade 12 subjects taken.

- **Bachelor of Tourism and Hospitality Management:** Requires "B" grade average in the final year 12 examinations. Good communication skills is necessary. Consideration may be given to those applicants with relevant work experience in the field of Tourism & Hospitality.

FACULTY OF MEDICINE AND HEALTH SCIENCES

These are the Full Time course programs offered under the faculty of Medicine and Health Sciences:

- **Bachelor of Health Management:** Requires a "B" Grade average in all subjects taken at Grade 12 level. This is a non-clinical program. Students taking up Social Science subjects are strongly encouraged to apply for this program.
- **Bachelor of Health Sciences (Rural Health):** Requires a minimum of "B" Grade average in Language and Literature, Advanced Mathematics, Biology, Chemistry and Physics at Grade 12 level or equivalent. **If you have not taken Biology at Grade 12, do not apply.** Applicants who upgraded their marks from recognized institutions must score a "B" average for required Science subjects taken and have a cumulative GPA of 3.0 and above. Nurses and Community Health Workers (CHWs) below the age of 30 years who have upgraded their Grade 12 grades to "B" average are also given preference and encouraged to apply. All applicants must provide a current character reference from a recognized community leader such as pastor or councilor and an academic reference from the school they last attended. Nurses and CHWs currently employed must also provide a support or endorsement letter from their current employer. All applicants must provide a 500 words explanation on how, gaining this training will contribute to the development of the country and the health sector.
- **Bachelor of Environmental Health:** Requires a minimum of "B" grade in Language and Literature, "B" grade or better in General Mathematics (Maths B) or "C" grade or better in Advance Mathematics (Maths A) and "B" grade or better in Chemistry, Physics and Biology at Grade 12 level or equivalent. **If you have not taken Biology at Grade 12 do not apply.**
- **Bachelor of Physiotherapy:** Requires Grade 12 level and must have a minimum of "B" grades in Language and Literature, Mathematics and Science. Students who upgraded their marks from a recognized institution must score a "B" or better in these subjects. Applicants must have at least two (2) years' work experience in rehabilitation and submit with their application a recommendation from their supervising physiotherapist. Applicants must also submit a supervised English essay to explain why they would like to enroll in the Physiotherapy program. Preferences will be given to Physiotherapy aides, nurses and Health Extension Officers with experience and exposure in rehabilitation services, however, applicants who do not have such experience or exposure will not be disadvantaged and are encouraged to apply.
- **Bachelor of Medicine & Bachelor of Surgery:** Candidates will be subject to sit for an entry exam as part of the selection for the program. The selection is based on the results of the entry exam including the 6 subjects: Language and Literature (20%), Advanced Mathematics (15%), Biology (25%), Chemistry (25%) and Physics (15%). The exam will be organized in the following DWU centres: Madang (main campus), POM DWU campus, Rabaul St Mary School of Nursing, Wewak St Benedict School of Nursing and Mt Hagen – Trinity Teachers College. Applicants who can provide a valid, signed contract to work in a rural hospital after the graduation will receive bonus points.
A fee of K300 must be paid to the DWU BSP Account to sit for the entry exam. This payment must also be submitted when lodging your Non School Leaver Application. The NSL Application Fee is a separate fee from the exam fee. Candidates will be responsible for their own logistical arrangement to sit for the entry exam. The exam dates will be announced later once the application process is closed.
- **Advanced Diploma in Eye Care:** This is a funded program under the Fred Hollow's scholarship scheme and is offered to Nurses and Health Extension Officers with diploma as their minimum qualification. Applicants must be currently registered practitioners with the Nursing Council of PNG or the Medical Board of PNG respectively. Candidates preferably must have a minimum of 2 years' work experience in any health care settings with observation in the eye clinic or been attached to the eye clinic for at least 2 months. Applicants must provide a current character reference from a recognized community leader such as pastor or councilor and a professional reference from their immediate supervisor. Applicants must also provide a support or endorsement letter from their current employer. All applicants must provide a 500 words explanation on how this additional qualification will enhance their current practice. **THIS PROGRAM IS NOT OFFERED TO SCHOOL LEAVERS.**
- **Diploma in General Nursing:** This program is offered at **St. Mary's School of Nursing (SMSON, Rabaul Campus)** and **St. Benedict's School of Nursing (St. Ben's SON, Wewak Campus)**. For more details on the program entry requirements and application form, please contact the campus of your choice.

Contact Details

St Mary's School of Nursing – Mrs Mary Ponahai can be contacted by phone on 9828429 or by mponahai@gmail.com

St Benedict's School of Nursing – Dr Esther Batia can be contacted by phone on 4562327 (ext 825) or by email EBatia@dwu.ac.pg

- **Bachelor of Midwifery** (St. Mary's School of Nursing, - Rabaul Campus): For more details on the program entry requirements and application form, please contact St Mary's School of Nursing. This program is only applicable to Female applicants.

Contact Details

St Mary's School of Nursing administering the Bachelor of Midwifery program – Mrs Francisca Bevi can be contacted by phone on 9828429 or email fbevi@dwu.ac.pg

FACULTY OF EDUCATION

The Faculty of Education offers Bachelor of Education (Primary) Teaching pre service program at Wewak Campus in Wewak, East Sepik Province and Rabaleo, Rabaul Campus in East New Britain Province.

The Bachelor of Education (Primary) Teaching program requires a minimum of "B" Grades in Language and Literature and Mathematics at grade 12 equivalent and "B" Grade average in all other subjects. There is an EXIT Point after third year, and students would graduate with a Diploma in Teaching award, and can continue with one year of the Bachelor of Education Program.

The field serving teachers with a Diploma or certificate in teaching primary who taught for more than five years are legible to apply for one year full time degree program. Applicants can contact Wewak and Rabaul Campuses directly for more details on the program entry requirements and application form.

Contact Details

Our Lady of Sacred Heart (OLSH) Kabaleo – Kokopo, Rabaul Campus – Ms Miriam Sange can be contacted on 9828213 (landline phone) or by emailing msange@dwu.ac.pg

St Benedicts Wewak Campus – Ms Priscilla Suaki can be contacted on 456 2327/456 3236/456 3243 (landline phone) or by emailing psuaki@dwu.ac.pg

FACULTY OF THEOLOGY

Faculty of Theology is located at Good Shepherd Seminary, Banz, Western Highlands Province.

For admission applicants make direct application to Good Shepherd Seminary. P. O. Box 53, Banz, W H P 283 PNG.

Entry Requirements

1. A short text outlining the reasons why you want to study your preferred Course should be attached with your application form and the reasons why you should be offered a place in the Department.
2. The completed form must be accompanied by CERTIFIED COPIES of all relevant documents: transcripts and certificates of qualification (s). A Commissioner of Oath, a Lawyer, a Magistrate or a Justice of Peace must certify documents as true copy of the original. Any documentation not properly certified will result in your application form not being processed.
3. You must have completed Grade 12 with "B" Grade average or better in all subjects taken.

The above information clarifies our selection procedure and our entry requirements. For further information, do contact the Office of the Registrar on phone 422 2937 (exst 727/706 or 708)

THESE PROGRAM ENTRY REQUIREMENTS ARE NOT APPLICABLE TO CURRENT GRADE 12 SCHOOL LEAVERS. SCHOOL LEAVERS ARE ASKED TO CHECK THE DEPARTMENT OF HIGHER EDUCATION, RESEARCH, SCIENCE AND TECHNOLOGY (DHERST) WEBSITE FOR MORE INFORMATION ON PROGRAM ENTRY REQUIREMENTS OF INSTITUTIONS.