



DIVINE WORD UNIVERSITY

P O Box 483 Madang, Papua New Guinea
Tel: 422 2937 Website: www.dwu.ac.pg

APPLICATION FORM FOR DEGREE STUDIES IN 2022

THIS FORM SHOULD ONLY BE COMPLETED BY APPLICANTS WHO HAVE COMPLETED A DIPLOMA PROGRAM IN DIVINE WORD UNIVERSITY OR FROM OTHER RECOGNISED INSTITUTIONS. THIS FORM MUST NOT BE FAXED/EMAILED IN

*The Degree Application needs to be accompanied by a K100.00 Administration Fee

PART 1: PERSONAL INFORMATION

First Name:	Surname:
Gender: DOB: Day__Month__Year__	Home Province:
Village:	District:
Marital Status: Never Married () Married () Single Parent () Divorced () Widow ()	Number of Children:
Current Postal Address:	Now living in:
	Nearest Airport:
Telephone/Mobile No:	Reliable Email Address:
Fax No:	Ask for:

DWU does not provide married student accommodation.

PART 2: EDUCATION, TRAINING AND EMPLOYMENT

Please provide *past-DWU transcripts*. All applicants must attach all academic transcripts - senior high school, university, etc. Diploma holders from other Institutions must also provide the Program/Course content of your Diploma.

The documents must be certified as true copies of the original by a Commissioner of Oaths, Justice of Peace, a practising Lawyer or a Magistrate at the Court House. Any documentation not properly certified by one of the above means your application will not be processed.

Applications without certified documentation will not be processed

I am applying for the Degree Program in (*Tick One*)

- Communication Arts (Journalism)
- Arts (PNG Studies & International Relations)
- Arts (Social & Religious Studies)
- Business Studies (Accountancy)
- Business Studies (Management)
- Information Systems
- Tourism & Hospitality Management
- Environmental Health
- Rural Health (HEO)
- Health Management
- Physiotherapy

I completed my DWU Diploma in the Department of _____ in _____
(year)

OR

I completed a university Diploma in _____ at _____ in _____
(field of studies) (University) (year)

Work Experience (List most recent position first)

Date of Employment	Name of Employer	Address	Position/Responsibility

Signature of Applicant: _____

Date: ____/____/____

PART 3: REFERENCES

A) PRESENT EMPLOYER'S REFERENCE: You must attach a reference from your present employer concerning your work duties/performance, your acceptance of job related responsibilities, your demonstrated behaviour/character both on and off the job, and your employer's perception of your commitment to becoming a professional in your field.

B) COMMUNITY OR RELIGIOUS LEADER'S COMMENTS: On the applicant's involvement in the local church and witness to faith.

Name _____ Signature: _____

Parish/Area: _____

1.2.3 Attachment to the application for Degree studies at Divine Word University in 2022

You need to document your efforts at finding Sponsorship for your degree studies. The Fees for Divine Word University for 2021 is K30 000.00. This fee may be subject to change in 2022.

Name _____

1. I the undersigned applicant, am willing to pay the whole costs of my schooling (K30 000.00) as a personal payment.

(signature)

____/____/____
(date)

2. Sponsorship

i. I have asked sponsorship from my employer, as authorised here:

() My department / company is willing to provide sponsorship of K30 000.00.

() My department / company is willing to provide subsidee sponsorship of K_____

() My department / company will not be providing sponsorship.

ii. Other:_____ please indicate.

Name: _____ Signature: _____ /_____/_____
(date)

Company / Department _____ Position: _____

3.

I now ask for DWU Shortfall Assistance of the required fee of K30, 000.00 in order to complete the cost of my education depending on the program I am undertaking (tick relevant category)

- I agree to pay a minimum fee of K10, 000.00 if I am taking up a general program
- I agree to pay a minimum fee of K11, 000.00 if I am taking up Physiotherapy program
- I agree to pay a minimum fee of K12, 000.00 if I am taking up Rural Health program

DWU Shortfall Assistance asked (less the required minimum amount for the program K_____

Total fees K30,000.00

(signature)

_____/_____/_____
(date)

This fee is subject to change without notice.

Degree Applications must be returned by **31st August 2021**.

A non-refundable deposit of **K100.00** deposit slip must accompany degree Application Form. If there is no evidence of **K100.00** being paid **this will result in the application not assessed**. This deposit is to be paid into the DWU BSP **A/c No. 1000 433806** and the receipt should be attached to this application.

Return this form to: **The Registrar**
Divine Word University
PO Box 483
Madang
Madang Province