



SEMESTER 2, 2022 READMISSION ACCEPTANCE AND INFORMATION

Congratulations to all students who are accepted to readmit for Semester 2 studies in 2022 at Divine Word University.

The Semester 2 Acceptance List is in the attachment.

For students who applied for readmission and do not find your name on the acceptance list will mean your readmission application is unsuccessful.

REGISTRATION

Registration will begin on Monday the 27th of June 2022 to Thursday the 30th of June 2022 at the Student Services Conference Centre between 9am – 12pm. There will be no late registration after these dates.

There are four mandatory documents that need to be presented for registration including the Acceptance Letter. Hard copies of the mandatory documents will be available at registration. These are:

1. DWU Conditions for Enrolment for Semester 2
2. DWU Medical Form (medical check will be accepted and done on campus)
3. Declaration Form – Read Circular No. 1, 2022 on the policies on Alcohol, Drug, Cybercrime, Vandalism & Occult Practices before you sign the Declaration Form
4. The Acceptance Letter will be posted to your mail and email address provided in your readmission application.

BOARDING AND LODGING

Students must be aware that approval of room allocation will be at the discretion of the Student Services Division. Students can expect to have a choice to register as Non-Residential should there be no rooms available. You should contact the Student Services Residential Deans to confirm the availability of rooms before you arrive on campus.

Contact Helen Kuran on 424 1825 and ask for a Dean of Men or Dean of Women.

Email: (Dean of Men) Mr. Mathew Aiwe; maiwe@dwu.ac.pg, Mr. Balinus Helapu; bhelapu@dwu.ac.pg or Mr. Vitus Markus; vmarkus@dwu.ac.pg .

Email: (Dean of Women) Sr. Elizabeth Gilu; egilu@dwu.ac.pg, Mrs. Regina Lowfan; rlowfan@dwu.ac.pg or Mrs. Juliet Aitsi; jaitsi@dwu.ac.pg .

COVID-19 SCREENING

The Covid-19 Screening and Medical Check will be done at the DWU Clinic upon arrival before accessing University Facilities. No Covid-19 Screening and Medical Check will lessen your chances to register.

FEE TO REGISTER

Readmitting students are required to pay their “On-Registration Fee” with and any other fees owed before registering for semester 2 studies. To live on campus (Residential), the “Boarding & Lodging Fee” must be paid in addition to your on-registration fee. The Fee Structure below shows the categories of registration fees that students must pay according to the program they are undertaking to register.

Fees must be paid into the **Divine Word University School Fee Account** with the **Bank of South Pacific (BSP), Madang Branch**. The account number is **1000 433 806**. For convenience, ensure that you quote the following information on your deposit slip as it is essential to identify your payment correctly, i.e. Student ID Number, Full Name, Program and Year of study.

The original deposit payment slip must be presented during registration.

Any clarification on fee matters, clarifying outstanding fees or credit balance must be directed to the Student Finance Officers: Mr. Willie Dulu (wdulu@dwu.ac.pg), Mrs. Gloria Muekia (gmuekia@dwu.ac.pg), or email DWU Tuition Fees (tuitionfees@dwu.ac.pg).

No cash or cheques will be accepted for payment of fees during registration or at the University Finance Office. Guarantee Letters from Sponsors will also not be accepted during Registration.

FEES STRUCTURE

CATEGORY	FEES TO BE PAID AT REGISTRATION		
	On Registration Fee*	Boarding & Lodging Fee	Total Fee
MBBS & RHS Self-Sponsor Residential	6,000.00	3,450.00	9,450.00
MBBS & RHS Self-Sponsor Non Residential	6,000.00	—	6,000.00
Physiotherapy Self-Sponsor Residential	5,400.00	3,450.00	8,850.00
Physiotherapy Self-Sponsor Non Residential	5,400.00	—	5,400.00
All other Madang Programs Self-Sponsor Residential	3,600.00	3,450.00	7,050.00
All other Madang Programs Self-Sponsor Non Residential	3,600.00	—	3,600.00
Corporate Sponsored Students Residential	15,000.00	3,450.00	18,450.00
Corporate Sponsored Students Non Residential	15,000.00	—	15,000.00

*On-registration fee may vary depending on the number of units to be taken in the semester. Refer to Student Finance Office contacts provided above to confirm payment of the unit/s.

TRAVEL TO CAMPUS

If you are traveling by Air into Madang, the University bus will pick you up from the airport upon arrival. Please confirm with the University your time of arrival on telephone no. 424 1825, 422 2937 or 422 2597 and/or Fax no. 422 2812. Attention the Fax to Ms. Helen Kuran - Student Services.

We look forward to seeing you in our DWU Community.

From the Registrar

Divine Word University