



## CONDITIONS FOR ENROLMENT DWU FEES AND SCHOLARSHIP INFORMATION 2023

**Divine Word University is a Christian national University, open to all, serving society through its research and teaching in a Christian environment.** DWU receives institutional financial assistance from its donors and the National Government. Fees are held to a minimum to encourage enrolment from all parts of the Nation. To pay your fees there are a variety of paths that you might follow. Nevertheless, DWU offers you its educational services and possible assistance on the condition that you are willing to contribute to the development of Christian life in PNG by your lifestyle and commitment.

### CONDITIONS FOR ENROLMENT AND SCHOLARSHIP

The following are conditions to be eligible for enrolment at DWU and to receive a DWU subsidy:

1. I accept all the rules of the University as set out in the Handbook and other publications.
2. I accept my academic responsibilities regarding program requirements and study.
3. I have a desire to deepen my Christian commitment.
4. I will contribute my services towards the DWU Community through self-reliance and community service.
5. I will strive to become a professional in my field.
6. I realize that TESAS and DWU subsidies may be reduced or cancelled by the Disciplinary Board if I fail in matters of discipline, academic performance or neglect of community service.
7. I agree that when I register to be a Residential student in an academic year, I cannot change my residential status after being registered.
8. **I understand and acknowledge that if I am receiving a DWU subsidy, it means that I am not paying the total annual cost according to the program I am enrolled in.**
9. **I understand that if I am receiving a DWU subsidy on admission during first semester, no fee is refundable after the eighth week of the first semester.**
10. **I understand that if I am receiving a DWU subsidy on admission during second semester, no fee is refundable after the eighth week of the second semester.**

**TESAS (TERTIARY EDUCATION STUDY ASSISTANCE SCHEME) administered by the Department of Higher Education, Research, Science and Technology**

- There are various levels of Governmental TESAS assistance.
- The AE (Academic Excellence) awards are worth K5,760.00 per year. HECAS (Higher Education Contribution Assistance Scheme) awards are worth K4,320.00 per year at a University. They are reviewed every year on the basis of academic merit once you are enrolled at a University. They may be lost through lower grades, suspension or termination.
- **TESAS Sponsored students taking MBBS and Rural Health programs:** Students on **HECAS must pay K5,376.00 to register**, and Students on **AES must pay K4,368.00 to register**. To live on campus (Residential), a fee of **K6,900.00** must be paid in addition to your on-registration fee. The balance of your total tuition fee of **K2,304.00 (HECAS)** or **K1,872.00 (AES)** must be paid before the 31<sup>st</sup> of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.
- **TESAS Sponsored students taking Physiotherapy program:** Students on **HECAS must pay K4,536.00 to register**, and Students on **AES must pay K3,528.00 to register**. To live on campus (Residential), a fee of **K6,900.00** must be paid in addition to your on-registration fee. The balance of your total tuition fee of **K1,944.00 (HECAS)** or **K1,512.00 (AES)** must be paid before the 31<sup>st</sup> of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.
- **TESAS Sponsored students taking all other programs:** Students on **HECAS must pay K2,016.00 to register**, and Students on **AES must pay K1,008.00 to register**. To live on campus (Residential), a fee of **K6,900.00** must be paid in addition to your on-registration fee. The balance of your total tuition fee of **K864.00 (HECAS)** or **K432.00 (AES)** must be paid before the 31<sup>st</sup> of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.
- **Students on TESAS are required to pay their "On-Registration Fee" to register.**
- **TESAS Sponsored students who want to declare/ have intentions to apply for the Higher Education Loan Program (HELP) administered by the Department of Higher Education, Research, Science and Technology (DHERST) are required to pay their "On-Registration Fee".**

**Students on TESAS must pay the balance of the total tuition fee before the 31<sup>st</sup> of May 2023 to avoid de-registration. Refer to the “2023 DWU Fee Schedule”.**

### **SELF- SPONSORED FULL-TIME UNDERGRADUATE AND POSTGRADUATE STUDENTS**

Self-Sponsored students are required to pay their “On-Registration Fee” to first register. The total balance of the fee must be paid before the 31<sup>st</sup> of May 2023. These are the categories of registration fees students must pay according to the program undertaken.

- **Self-Sponsored students taking MBBS and RH programs:** Self-Sponsored students **must pay K8,400.00 to register**. To live on campus (Residential), a fee of **K6,900.00** must be paid in addition to your on-registration fee. The balance of your total tuition fee of **K3,600.00** must be paid before the 31<sup>st</sup> of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.
- **Self-Sponsored students taking Physiotherapy program:** Self-Sponsored students **must pay K7,560.00 to register**. To live on campus (Residential), a fee of **K6,900.00** must be paid in addition to your on-registration fee. The balance of your total tuition fee of **K3,240.00** must be paid before the 31<sup>st</sup> of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.
- **Self-Sponsored students taking all other programs:** Self-Sponsored students **must pay K5,040.00 to register**. To live on campus (Residential), a fee of **K6,900.00** must be paid in addition to your on-registration fee. The balance of your total tuition fee of **K2,160.00** must be paid before the 31<sup>st</sup> of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.
- **Self-Sponsored students taking Postgraduate programs:** Self-Sponsored Postgraduate students **must pay K7,350.00 to register**. To live on campus (Residential), a fee of **K6,900.00** must be paid in addition to your on-registration fee. The balance of your total tuition fee of **K3,150.00** must be paid before the 31<sup>st</sup> of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.
- **Self- Sponsored students who want to declare/ have intentions to apply for the Higher Education Loan Program (HELP) administered by the Department of Higher Education, Research, Science and Technology (DHERST) are required to pay their “On-Registration Fee”.**

**Self-Sponsored students must pay the balance of the total tuition fee before the 31<sup>st</sup> of May 2023 to avoid de-registration. Refer to the “2023 DWU Fee Schedule”.**

### **CORPORATE-SPONSORED STUDENTS**

The tuition fee for Corporate-Sponsored students is fixed across all programs. Corporate-Sponsored students are required to pay their “On-Registration Fee” to first register. The total balance of the fee must be paid before the 31<sup>st</sup> of May 2023

- **Corporate-Sponsored students across all programs:** Students must pay K21,000.00 to register. To live on campus (Residential), a fee of K6,900.00 must be paid in addition to your on-registration fee. The balance of your total tuition fee of K9,000.00 must be paid before the 31<sup>st</sup> of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.

### **SOLOMON ISLANDS STUDENTS**

Solomon Islands students on either Bilateral Sponsorship or Self-Sponsored are required to pay their “On-Registration Fee” to first register. The total balance of the fee must be paid before the 31<sup>st</sup> of May 2023. These are the categories of registration fees students must pay according to the program undertaken.

- **Solomon Islands students on Bilateral Sponsorship (ALL) programs:** Solomon Islands students on Bilateral Sponsorship **must pay K7,350.00 to register**. To live on campus (Residential), a fee of **K6,900.00** must be paid in addition to your on-registration fee. The balance of your total tuition fee of **K3,150.00** must be paid before the 31<sup>st</sup> of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.
- **Self-Sponsored Solomon Islands students taking MBBS and RH programs:** Solomon Islands Self-Sponsored students **must pay K8,400.00 to register**. To live on campus (Residential), a fee of **K6,900.00** must be paid in addition to your on-registration fee. The balance of your total tuition fee of **K3,600.00** must be paid before the 31<sup>st</sup> of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.
- **Self-Sponsored Solomon Islands students taking Physiotherapy program:** Solomon Islands Self-Sponsored students **must pay K7,560.00 to register**. To live on campus (Residential), a fee of **K6,900.00** must be paid in addition to your on-registration fee. The balance of your total tuition fee of **K3,240.00** must be paid before the 31<sup>st</sup> of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.

- **Self-Sponsored Solomon Islands students taking all other programs:** Solomon Islands Self-Sponsored students **must pay K5,040.00 to register.** To live on campus (Residential), a fee of **K6,900.00** must be paid in addition to your on-registration fee. The balance of your total tuition fee of **K2,160.00** must be paid before the 31st of May 2023 to complete your tuition fees. Refer to the 2023 DWU Fee Schedule for advice.

#### **PLEASE NOTE:**

- Money for student allowances or cheques including school fees for other siblings, **MUST NOT** be paid into the DWU account.
- The Boarding and Lodging fee of K6,900.00 is a separate fee from the tuition fee and must be paid in full to secure accommodation on campus.

#### **PROVINCIAL GOVERNMENT OR ANY FORM OF SPONSORSHIP**

**Students are reminded that they are responsible for the payment of fees pledged by sponsors. All outstanding fees will remain the responsibility of the student.**

#### **ANNUAL COST**

The total annual cost per student varies across programs. For MBBS and Rural Health programs is K55,570.00 (residential) and K48,670.00 (non-residential) and Physiotherapy is K40,251.00 (residential) and K33,351.00 (non-residential). For general programs, the total annual cost is K24,114.00 (residential) and K17,214.00 (non-residential). DWU is conscious of the fact that many students will find difficulty in meeting the total costs. Thus, students are encouraged to seek company or government sponsorships.

#### **REGISTRATION**

Fees must be paid by the 31<sup>st</sup> of January 2023. Students must comply with the registration process and pay their On-Registration Fee and other outstanding fees before attending lectures and tutorials.

Fees are paid into the Divine Word University account with the Bank of South Pacific (BSP), Madang Branch. The Account name is **Divine Word University School Fee Account**, and the account number is **1000 433806**.

No cash or cheques will be accepted for payment of fees during registration or at the University Finance Office. Guarantee Letters from sponsors **will not** be accepted during the registration.

#### **REFUND OF FEES ON WITHDRAWAL**

If a student withdraws from studies, then a refund of tuition fees is calculated on a pro-rata basis from the total annual fee. This will mean that by the end of the first term, a student will owe the university K12,167.50 for Bachelor of Medicine and Bachelor of Surgery (MBBS) and Bachelor of Health Science (Rural Health-RH), K8,337.75 for Bachelor of Physiotherapy, and K4,303.50 for all programs.

If a student withdraws from studies, then a refund of Boarding and Lodging fees is calculated on a pro-rata basis from the total annual fee.

Refunds will be calculated against the total annual cost. In reality, there is no refund of tuition fees when students on DWU subsidy withdraw from studies.

**Fill in the section and sign. Make a copy of the signed form, keep the original, and hand in the copy to the staff of the “Office of the Registrar” registering you.**

I \_\_\_\_\_ Year Level \_\_\_\_\_ Program \_\_\_\_\_

accept these conditions for enrolment.

\_\_\_\_\_  
(Your signature)

\_\_\_\_\_  
(Date)