



**Department of Finance and Management
Faculty of Business & Informatics
Divine Word University**

MASTER OF BUSINESS ADMINISTRATION (MBA)



DWU Port Moresby

The Master of Business Administration (MBA) program is delivered from the DWU Campus in Port Moresby. There are three specialisations and two lower level awards within the MBA program:

- MBA (Accounting & Finance)
- MBA (Entrepreneurship)
- MBA (Management)
- PG Diploma in Management
- PG Certificate in Management

Purpose

The MBA programs aim to enhance the knowledge, skills and attitudes of senior and executive managers in the public and private sector organisations in Papua New Guinea to support their efforts towards sustainable development of the country.

Units in the MBA program

The program is comprised of 12 units. Students take 3 units a semester in blended learning mode and complete the program in two years. Students complete 8 compulsory units and then take 4 specialist units for Accounting & Finance, Entrepreneurship or Management. Students can decide to graduate with a postgraduate certificate after completing the first units or postgraduate diploma after 8 units compulsory.

The program is delivered in block mode. Each unit is delivered over two 20-hour-weekend-blocks of 8 hours on Friday, 8 hours on Saturday and 4 hours on Sunday morning, making a total of 40 hours per unit.

Semester One

MB607 Accounting Foundations
MB615 Organisational Behaviour
MB639 Ethical Leadership

Semester Two

MB610 Management Accounting
MB614 Financial Management
MB618 Business Economics

Semester Three

MB617 Business Law
Elective Unit 1 (from your choice of stream below)
Elective Unit 2 (from your choice of stream below)

Semester Four

MB620 Cross Cultural Management
Elective Unit 3 (from your choice of stream below)
Elective Unit 4 (from your choice of stream below)

Elective Units: Accounting & Finance stream

MB629 Corporate Accounting
MB630 Accounting Theory
MB631 PNG Taxation
MB637 Investment Management

Elective Units: Management stream

MB613 Marketing Management
MB619 Human Resource Management
MB621 Strategic Management
MB649 Quantitative Analysis for Management

Elective Units: Entrepreneurship stream

MB645 Entrepreneurship Theory & Practice
MB646 Creativity, Innovation & Design Thinking
MB647 Project Management & Feasibility Analysis
MB648 Small Business Management

Each unit has 15 credit points and students are required to gain 180 credit points from 12 units to be eligible to graduate with the MBA award.

Admission requirements

Applicants should hold a bachelor's degree with at least five years' work experience or self-employment.

To register in the MBA program, the applicant needs to provide:

- a completed Application Form
- two completed Referee's Reports
- a certified copy of Degree certificate
- two passport-sized ID photographs
- Non-refundable application fee of K200 (deposit to Bank South Pacific Account No. 1001129000; attach original of the deposit

slip to the application form; retain a copy for your records)

The application package needs to be submitted to the Assistant-to-the-Registrar at the Divine Word University campus in Port Moresby. Please note that incomplete or unpaid applications will not be processed.

Costs

K200.00 non-refundable application fee
K3500.00 per unit for all fees for instruction, examination fees, textbooks and key reading materials, usage of computer and Internet facilities.

Method of payment

Payments are required to be made a month before the commencement of a unit. Payments should be made to the following Bank Account. Please state your name and the name of the program you are applying for on the Deposit Slip:

Bank BSP Commercial Centre, Gordons
Account No. 951 - 1001129000
Account name Capacity Building Training Centre

For further information, contact:

The MBA Program Coordinator
Ph: (+675) 325 5668/7091 5741
Email: pomcampus@dwu.ac.pg
Website: www.dwu.ac.pg

For Enrolment, contact:

Assistant-to-the-Registrar
Capacity Building Training Centre
Divine Word University – Port Moresby Campus
PO Box 582
Konedobu
National Capital District
Papua New Guinea

Ph: (+675) 325-5668 / 7091 5741
Fax (+675) 325-5266
Email: pomcampus@dwu.ac.pg
Website: www.dwu.ac.pg

Semester One

MB607 Accounting Foundations

This unit is designed to equip students to analyse economic events and to prepare financial records and reports based on these events.

MB615 Organisational Behaviour

Key topics will include individual factors, such as personality and perception; organizational processes, such as performance practices, communication, conflict and negotiation management; and contextual issues, such organizational culture and change.

MB639 Ethical Leadership

This unit equips students to think ethically. Making good business decisions requires sensitivity to ethical issues and a practical method for exploring the ethical aspects of a decision and weighing the considerations that should impact on the choice of a course of action in any organization.

Semester Two

MB610 Management Accounting

Management accounting systems in organisations provide appropriate information for the costing of products and services such as support functions – planning, controlling, evaluation, continuous improvement, and decision-making.

MB614 Financial Management

This unit introduces the fundamental concepts of finance theory and tools of financial decision-making in the context of an institutional environment. These concepts relate primarily to the time value of money, risk and return, capital budgeting and capital structure.

MB618 Business Economics

The focus is firmly on applying economic principles to the real world of business. The unit equips participants with key economic concepts, issues and techniques that are relevant in the needs of the day-to-day running of any business.

Semester Three (MB617 + 2 electives)

MB617 Business Law

The unit covers the principles or requirements of PNG business law that those who hold or will hold leadership positions in management would need to have a working knowledge of.

Semester Four (MB620 + 2 electives)

MB620 Cross Cultural Management

The unit considers the issues and problems of managing in different cultures, in particular at the 'people problems' that invariably arise in international business relationships.

Elective units: Accounting & Finance Stream***MB629 Corporate Accounting***

The goal of this unit is to understand the accounting issues that arise from the various forms of corporate organisation and how these translate into disclosure issues for financial reporting purposes.

MB630 Accounting Theory

The unit concentrates on how decision-makers use both accounting information and are involved in its development by examining the various theoretical and professional approaches which underpin its practice.

MB631 PNG Taxation

Taxation law is complex and varied. This unit introduces the various types of taxes and the overall scheme for the application of taxes including the interrelationship of income tax and business operations.

MB637 Investment Management

This unit critically examines the academic and professional literature pertaining to the investment setting, market efficiency, investment objectives, portfolio strategies and risk pricing, valuation of equity, debt and property investments, managed funds, and alternative investments.

Elective units: Management Stream***MB613 Marketing Management***

Marketing involves an understanding of the choices of the 'products' and 'markets' within which the firm will operate. Marketing performs a critical function in the management of modern organisations and in shaping their strategic directions and ultimate profitability.

MB619 Human Resource Management

The unit identifies and analyses a range of factors that influence attitudes toward the management of people and experience at work. It examines, amongst other things, recruitment and selection, performance management, training, equal opportunity and health and safety.

MB621 Strategic Management

This unit covers a range of strategic management issues including industry analysis, a strategy based on internal capabilities, business-level competitive strategy and strategy implementation.

MB649 Quantitative Analysis for Management

This unit is an introduction to decision technology and its applications in the firm. It covers statistics, quantitative models and computing resources for effectiveness of management.

Elective units: Entrepreneurship Stream***MB645 Theory & Practice of Entrepreneurship***

The unit builds skills at the tertiary level to cope with the increased demand for the entrepreneurial personalities to support the entrepreneurial requirements of the country.

MB646 Creativity & Innovation & Design Thinking for Enterprise

Students examine how creativity drives entrepreneurial and innovation processes at individual, group and organisational levels.

MB647 Feasibility Analysis & Project Management

Students develop professional skills across the full scope of project management, from "conception to completion" to enable a leadership role in the project delivery function.

MB648 Business Management

Students explore issues in establishing a business and managing it for successful outcomes. Students will be equipped with the knowledge and skills of managing a business and participate in the business sector.

Updated July 2020