



# Divine Word University

P O Box 483, Madang, PNG

Tel: 422 2937

## CONDITIONS FOR ENROLMENT

### DWU FEES AND SCHOLARSHIP INFORMATION 2019

Divine Word University is a Christian national University, open to all, serving society through its research and teaching in a Christian environment. DWU receives institutional financial assistance from its Donors and the National Government. Fees are held to a minimum to encourage enrolment from all parts of the Nation. Nevertheless, DWU offers you its educational services and possible assistance on the condition that you are willing to contribute to the development of Christian life in PNG by your lifestyle and commitment.

#### CONDITIONS FOR ENROLMENT AND SCHOLARSHIP

The following are conditions to be eligible for enrolment at DWU and to receive DWU assistance

1. *I accept all the rules of the University as set out in the Handbook and other publications.*
2. *I accept my academic responsibilities regarding program requirements and study.*
3. *I have a serious desire to deepen my Christian commitment.*
4. *I will contribute my services towards the DWU Community through self-reliance and community service.*
5. *I will strive to become a professional in my field.*
6. *I realize that TESAS and DWU assistance may be reduced or cancelled by the Disciplinary Board if I fail in matters of discipline, academic performance or neglect of community service.*
7. **I understand that, if I am receiving DWU assistance, no fees are refundable after the first term.**
8. **I understand that if I am receiving DWU assistance on admission during Second Semester, no fee is refundable after the second term.**
9. **(This means you are not paying the full annual fee of K30,000.00 and the full half yearly fee of K15 000.00).**

#### SPONSORSHIP

##### TESAS (TERTIARY EDUCATION STUDY ASSISTANCE SCHEME)

- There are various levels of Governmental TESAS assistance
- The AE (Academic Excellence) awards are worth K5760.00 per year. HECAS (Higher Education Contribution Assistance Scheme) awards are worth K4320.00 per year at a University. They are reviewed every year on the basis of academic merit, once you are enrolled at a University. They may be lost through lower grades, suspension or termination.
- All TESAS – HECAS students taking other programs must pay K5680.00. and TESAS – AES must pay K4240.00., living on Campus and living off Campus, HECAS students pay K3,180.00 and AES pay K1,740.00
- MBBS and Rural Health – HECAS students pay K7,680.00 and AES pay K6,240.00 living on Campus and living off Campus HECAS students pay K5,180.00 and AES students pay K3740.00.
- Rehabilitation Sciences HECAS students pay K6,680.00 and AES students pay K5,240 living on Campus and HECAS students pay K4180.00 and AES students pay K2740.00 living off Campus.
- **DO TAKE NOTE THAT THESE ARE ALSO “ON REGISTRATION” FEES for students who are under the TESAS sponsorship administered by the Department of Higher Education Research Science and Technology.**

#### PROVINCIAL GOVERNMENT OR COMPANY PART SPONSORSHIPS

**Students are reminded that they are responsible for the payment of fees pledged by sponsors. All outstanding fees remain the responsibility of the student.**

**ANNUAL COST**

The annual cost per student is K30,000.00 DWU is conscious of the fact that many students will find difficulty in meeting the total costs. Thus, students are encouraged to seek company or government sponsorships.

**REGISTRATION**

Fees must be paid by 31<sup>st</sup> January 2019. Unfortunately, students will not be able to attend lectures and tutorials until "On Registration "fee and any other outstanding fee is paid".

Fees are paid into the Divine Word University account with the Bank of South Pacific (BSP), Madang Branch. The Account number is **960 1000 433806**.

No cash or cheques will be accepted for payment of fees during registration or at the University Finance Office.  
**NO GUARANTEE LETTER FROM SPONSORS WILL BE ACCEPTED DURING REGISTRATION.**

Self sponsored students must have deposited "On Registration" fee living on Campus is K7,000.00 and living off campus fee is K5,250.00.

- Self sponsored MBBS and RH students must have deposited K8,400.00 living on Campus and K6,650.00 living off Campus.
- Self sponsor Rehabilitation Sciences students must have deposited K7,700.00 living on Campus and K5,950.00 living off Campus.
- Note that the balance of these fees must be paid by May 31<sup>st</sup> 2019, Refer to the 'Fee Schedule'.
- **PLEASE NOTE:** Money for student allowances, or cheques including school fees for other siblings **MUST NOT** be paid into the DWU account.

**REFUND OF FEES ON WITHDRAWAL**

If a student withdraws from studies for academic or disciplinary reasons, then refund of fees is calculated on a pro rata basis for the full fees of K30 000.00 per annum. This will mean that by the end of the first term, a student will owe the university K6500 for all other Programs. K5 500.00 for Bachelor of Physiotherapy and K4,500.00 for Bachelor of Medicine and Bachelor of Surgery (MBBS) and Bachelor of Health Sciences (Rural Health – RH)

Refunds will be calculated against this amount due. In reality there is no refund when students withdraw, suspended or terminated from studies.

**The Registrar,  
Divine Word University,  
P O Box 483, Madang**

For more information on DWU, please visit our website: [www.dwu.ac.pg](http://www.dwu.ac.pg)

Fill in the section below and sign.. Make a copy of the signed form, keep the original and hand in the copy to the staff of the Students' Administration registering you.

I \_\_\_\_\_ Year \_\_\_\_\_ Program \_\_\_\_\_ accept these conditions for enrolment and for DWU to cover the Shortfall in my fees.

\_\_\_\_\_  
(Your signature )

\_\_\_\_\_  
(Date)